



## Annual Governance Statement for the Governing Body of Holmesdale Infant School to July 2024.

In accordance with the Government's requirement for all governing boards, the three core strategic functions of Holmesdale Infant School Governing Board are:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the headteacher to account for the educational performance of the school and its pupils.
- Overseeing the financial performance of the school and making sure its money is well spent.

### Governance arrangements

The Governing Board of Holmesdale Infant School is made up of: 2 staff governors, 3 Co-opted governors, 3 Parent governors and an LA governor as detailed in the table below:

| Governor        | Category                         | Term office expiry date        |
|-----------------|----------------------------------|--------------------------------|
| Sarah Lockwood  | Headteacher                      | N/a                            |
| Lisa Maybury    | Teaching Staff                   | N/a                            |
| Dawn Curry      | Co-opted Chair of Governors      | 18 <sup>th</sup> December 2027 |
| Angela Chappell | Co-opted Vice Chair of Governors | 26 <sup>th</sup> November 2025 |
| Michelle Emmens | LA Governor                      | 8 <sup>th</sup> December 2027  |
| Kathy Attwood   | Co-opted Governor                | 26 <sup>th</sup> November 2027 |
| Donna Wright    | Parent Governor                  | 6 <sup>th</sup> December 2024  |
| Katie McGann    | Parent Governor                  | 25 <sup>th</sup> May 2027      |
| Susannah Wall   | Parent Governor                  | 25 <sup>th</sup> May 2027      |

In order to ensure effective governance and the success of the school, our governors have a wide range of skills and experience, including:



- A commitment to improving education for all pupils.
- Experience of professional leadership.
- Ability to analyse data.
- Financial management.
- Links with the local community and local businesses.
- Working or volunteering with young people.
- An understanding of special educational needs.
- A knowledge of DFE policy workings.
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The Governing Board meets six times a year (each half term).

### **Attendance record of Governors**

A record is kept by the Clerk to the Governing Board of Governor's attendance at meetings; details of attendance can be found in the table below. Meetings need to be 'quorate' to ensure that decisions can be made.

| <b>Governor</b> | <b>Full Governing Board meetings attended</b> |
|-----------------|---|
| Sarah Lockwood  | 6   |
| Lisa Maybury    | 4   |
| Dawn Curry      | 6   |
| Angela Chappell | 6   |
| Michelle Emmens | 3   |
| Kathy Attwood   | 4   |
| Donna Wright    | 5   |
| Katie McGann    | 6   |
| Susannah Wall   | 6   |

**The work we have done in our committees and in the Governing Board meetings during the past 12 months includes:**



- Governors worked with the Head to prepare the budget for 2024/25, and spending in all areas was reviewed at regular intervals.
- Made decisions regarding improving the school grounds and buildings
- Governors have rigorously analysed data to ensure it is robust and supported schools decisions on how to continue to improve performance.
- Throughout the year, Governors have helped at school events, McMillan coffee afternoon, Summer Fair and school council.
- Governors have held surgeries for parents each term to allow for an open door approach to communication.
- Throughout the year, school policies were reviewed by Governors prior to their adoption by the school.
- Governors participated in the Safeguarding & Prevent training.
- All governors have visited school and met with subject leads, visited school, looked at work and talked to pupils to get a good insight into learning at Holmesdale.
- Attended governor briefings, induction and finance, Ofsted, pupil premium and assessment training.
- Supported school closely with developing the SEND offer for our pupils